

DATE: June 10, 2006  
TO: Township 29 Water Association Members  
FROM: Janet M. Harvey, Secretary  
SUBJECT: Annual Meeting Minutes

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The President, Russell Harvey, called the meeting to order at 11:35 PM.

The minutes of the June 11, 2005 Annual meeting were read and approved without correction.

Sally Hardenberg read the Treasurer's report. After discussion, the report was approved without correction.

- ◆ We moved our banking from Wells Fargo to Coastal Savings: better CD rates, free checking and one year free safety deposit box (a new requirement for Group A systems).
- ◆ We joined two organizations for resources and information: Evergreen Rural and Whidbey Island Water Systems Association.

The President, Russell Harvey, distributed the Consumer Confidence Report.

- ◆ Bacteria, lead, copper and nitrates are testing at acceptable levels.
- ◆ We are out of compliance on arsenic and a special project for filtration is underway.
- ◆ Chlorides are climbing and for April 2006 we saw another jump to 150. Conservation is key and we are looking into slower pump rates and tidal-triggered pumping as additional safeguards to seawater intrusion.
  - Discussions with other systems on Bush Point about conservation were suggested.

Special Projects Discussion:

- ◆ Small Water System Management Plan (SWSMP)
  - Mandated by the State DOH for all water systems with 15 or more connections. The plan has 18 elements and is a compilation of all the operational information essential to proper well management. Our plan is about 60% complete. Four key sections remain to complete: system inventory with history and replacement schedule, 6-year capital investment plan, cross-connection control program and an emergency response plan (including a back up generator).
  - It is agreed that the Board will contract with King Management to help complete the plan by our November deadline. Sari Spieler and Sally Hardenberg will spearhead this effort. The Board is authorized to spend up to \$1000 without seeking member approval.
- ◆ Arsenic Filtration
  - The Board has reviewed two solutions for filtration and interviewed two engineering firms to manage the project. The recommendation to hire, Garrison Engineering and begin the engineering design work up to a budget of \$10,000, to be paid out of the reserve was approved by the members.
    - A special member meeting will be called once the preliminary engineering design and equipment purchase recommendation is developed in order to secure a decision and funding.
- ◆ Volunteer Committees
  - Russell Harvey will lead the Special Projects committee. Kurt Groesch, John Tabbal and Daniel Goldsmith will join this committee and as a group they will oversee the arsenic filtration

effort as well as investigate a new well site and other alternatives for seawater intrusion mitigation

- Sari Spieler will continue to lead the Meter Reading committee with support from John Hayward, Sally Hardenberg and Russell Harvey
- John Hayward will oversee the Insurance project and offer a new policy recommendation for Board approval.

Board changes were also discussed and approved as follows.

- ◆ Russell Harvey's term as President is complete. Sally Hardenberg will step into the President position.
- ◆ Doris Hunter's term as Vice President is complete. Kurt Groesch will step into the Vice President position.
- ◆ Sally Hardenberg's term as Treasurer is complete. Janice Tabbal will step into the Treasurer position.
- ◆ Janet Harvey will continue one additional year as Secretary.

The 2007 Fee Schedule was discussed and approved as follows.

- ◆ Operating costs are expected to rise in order to fund increased insurance coverage, stocking replacement parts for emergency response, additional King services and maintenance on additional equipment that addresses filtration.
  - Members agreed to raise the "usage" portion of the fees by \$100 to \$300/lot
- ◆ Special projects will consume a large portion of our current reserve balance. In anticipation of additional funding requirements to implement filtration equipment and other system upgrades, it is prudent to increase the contribution by each homeowner into the reserve fund.
  - Members agreed to raise the "owner" portion of the fees by \$100 to \$200/lot

The invoice for the new fees is enclosed with the minutes. Payments are due by September 1, 2006.

The meeting was adjourned at 1:30 PM.

<b>Members Present:</b> Henri & Sally Hardenberg Larry Schneider Doris Hunter Russell & Janet Harvey Tova Thorpe & Frank Flem Betty Brevik Kurt & Cathy Groesch Betty Redmond Virginia Thomson John & Linda Hayward Claire Rich Cyril Reck Daniel Goldsmith & Sari Spieler Jerry South John & Janice Tabbal	<b>Members Absent:</b> Doug & Sherry Joel Dawn Howard Dick & Carol Johnson Roland & Gayle Nelson Jenanne Murphy Donna Edgins Harold Brevik
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